



Terms of References

For the position of

Junior Institutional Expert

Project name:	River Basin Management and transparency
Location:	R. Albania
Description of the agreement:	Legal and institutional support for CSOs and civil society networks in Albania
Period of duration of agreement/services:	120 effective days in the period of September 2018-September 2020
Application Deadline:	August 16, 2018

Background:

In April 2018 Institute for research in Environment and civil engineering and energy (IECE) Macedonia in partnership with Milieukontakt Macedonia (MKM) and Institute of collaboration for integration and development (ICID) Albania, started the project, entitled "River Basin management and transparency". The total duration of the project is 30 months, starting from April 2018, and ending in October 2020. Overall objective of the project is to strengthen CSOs capacities for involvement in the process of development of River Basin Management plans in Albania, thus contribute toward wider public support of RBM Plans.

As it is widely recognized general public mainly through CSOs and civil society networks engagement must play one of the most important roles in the process of public involvement in the development and implementation of River Basins Management Plans (RBMP). This is also clearly recognized in the Water Framework Directive (WFD) which is obligatory for Albania and which states that "the success of the WFD relies on close co-operation and coherent action at Community, Member State and local level as well as on information, consultation and involvement of the public". Fact is that Albanian development success depends not only on a private sector and an efficient public sector, but also on a vigorous civic society sector. The link between government and civil society is nowadays crucial for the Albanian development. However, CSOs often lack capacity in some areas of expertise, which means that they are not able to fulfill their expected and desired roles, such as facilitation, information-provision, awareness creation, lobbying and advocacy. CSOs in Albania that are mainly focused on environment, especially water issues need to expand their expertise to water resources management (WRM) with the accent on RBM plans development and implementation.

The participatory approach must secure that different interest groups such as: business community, local or national institutions, media etc. will benefit from the action. The action is mostly directed toward relevant civil society organizations that will show that they are able to demonstrate how the proposed action is compatible with their long-term plans and to demonstrate advocacy skills in development and improvement of public participation, decision making and consultation in designated region or district, either by introducing or re-enforcing principles of Public Participation to the public. They will also have to set an example by applying a set



of accountability and monitoring tools to their current work and practices. The project is designed to ensure identification of all interest parties, recognize their needs, and direct the action toward meeting those needs.

Specific objectives of the Project:

- a) to strengthen CSO's capacities to increase their influence in the working process and outcomes of RBM plans in all stages of their development and implementation;
- b) to strengthen CSOs capacities for involvement in characterization of the River Basin Districts in Albania for data collection, information and experiences sharing, identification of conflicts and establishing common understanding as well as for active involvement in development of the Programme of Measures;
- c) to support CSO's advocacy work for improving public participation, information exchange, consultation, decision-making, creation of awareness and promotion of environmental issues related to development, update and implementation of RBM plans, and
- d) to raise public awareness related to the key environmental issues and problems that affect the aquatic environment and the promote new ways to address them.

Scope of work

The position is to assist to the Senior Institutional Expert in providing legal and institutional support for CSOs and civil society networks in Albania. To assist the support of public participation in the decision making processes of River Basins Management Plans (RBMP) development in Albania.

1. Contractor/expert to assist the analyze of the existing legal framework related to water management in Albania – assist in providing a document no more than 30 pages consisted of:
 - 1.1 the cross analysis of water management legislation with public participation in the decision-making process;
 - 1.2 the process of identification of potential constrains in the water management legal framework, constrains that relate to public participation in decision making processes;
 - 1.3 providing suggestions on the detected constrains in the legislation. Possible suggestions for improvement of the public participation in the water management planning and decision-making process, based on EU directives and requirements;
2. Contractor/expert to assist the creation of a map of stakeholders in the water management sector in Albania, thus to assist providing stakeholders mapping document with the following elements:
 - 2.1 Assists the initial overview of the key stakeholders in the water management sector in Albania;
 - 2.2 Assists the identification of the key stakeholders in the water management sector in Albania;
 - 2.3 Assist the preparation of the SWOT analysis of the key stakeholders in the water management sector in Albania:
 - 2.3.1 Assist the development of the initial overview of key stakeholders on a level of river basin management district;
 - 2.3.2 Assist the identification of stakeholders and definition of their level of involvement: National, regional, local;



- 2.3.3 Assist the determination of the roles, interests, powers and capacities of stakeholders to participate in the process of creating river basins management plans, and
 - 2.3.4 Assist the identification of existing conflicts of interest among stakeholders.
3. Contractor/expert to assist the drafting of the guide for public participation in decision making processes based on EU common WFD implementation strategy;
 4. Contractor/ expert to assist the consultations with the working group and stakeholders on the draft guide and collect comments and recommendations;
 5. Contractor/ expert to assist the delivery of the final guide for public participation and participation techniques – guide to be no more than 50 pages with illustrations and tables;
 6. Contractor/ expert in cooperation with other experts engaged on the project to assist the development of the draft agenda for onsite trainings and summer school activities;
 7. Contractor/expert in cooperation with other experts engaged on the project to assist the development of the training curricula for onsite trainings and summer school participants. Curricula to contain subjects connected to public participation techniques and legislation on water management.
 8. Contractor/expert to participate in project events when requested.

Deliverables:

The contractor/expert will deliver the following:

1. Resume on the Analysis of the existing legal framework related to water management in Albania;
2. Stakeholder map and analysis of stakeholder's document;
3. Guide for public participation;
4. Agenda for summer school and on site trainings, and
5. Training curricula for summer school training programme and onsite trainings

6. Required Qualifications and Experience:

General professional experience

- Minimum 3 years of working experience and implementation in the field of Environmental law/EU Environmental Acquis.

Specific professional experience

- Experience in implementation of at least 2 projects with duration of at least 6 months related with drafting the water legislation aligned with acquis.
- Experience in training/on-the job support/workshops and consultation process.

Qualifications

- Minimum University degree in Law, Economy, Environment, Technical Sciences;
- Master of Science in Law, Economy, Environment, Technical Sciences will be considered as advantage;
- Fluency in written and spoken English and Albanian.



Civil servants and other staff currently employed by public administrations of the beneficiary country are not eligible to apply as experts.

Experts must be independent and free from conflicts of interest in the responsibilities defined by the Terms of Reference.

Competencies

- Is up to date of new developments and concepts in the Water management legislation and EU water framework directives.
- Experience in policy analysis, legislative analysis and institutional capacity building
- Good understanding of the governance and traditional institutions
- Good ICT skills
- Works with communities and a positive, constructive attitude
- Demonstrates good oral and written communication skills
- Results orientation

Project language:

The working language of the project is English

Time frame

The consultant shall be scheduled to work from September 2018 until September 2020, for up to 120 days. The working time will be documented in the respective time sheet (see Annex 1.).

Payments

The daily fee is 65 EUR including personal income tax.

How to apply?

Send an e-mail with your CV, Reference list, letter of interest along with the financial offer for the engagement to the e-mail address: info@iege.edu.mk using the subject line: Junior institutional Expert

Deadline for submissions of documents is August 16, 2018 (Thursday), 17.00 a.m. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: info@iege.edu.mk

Only the e-mails sent during three (3) days upon the announcement of the vacancy will be replied to.